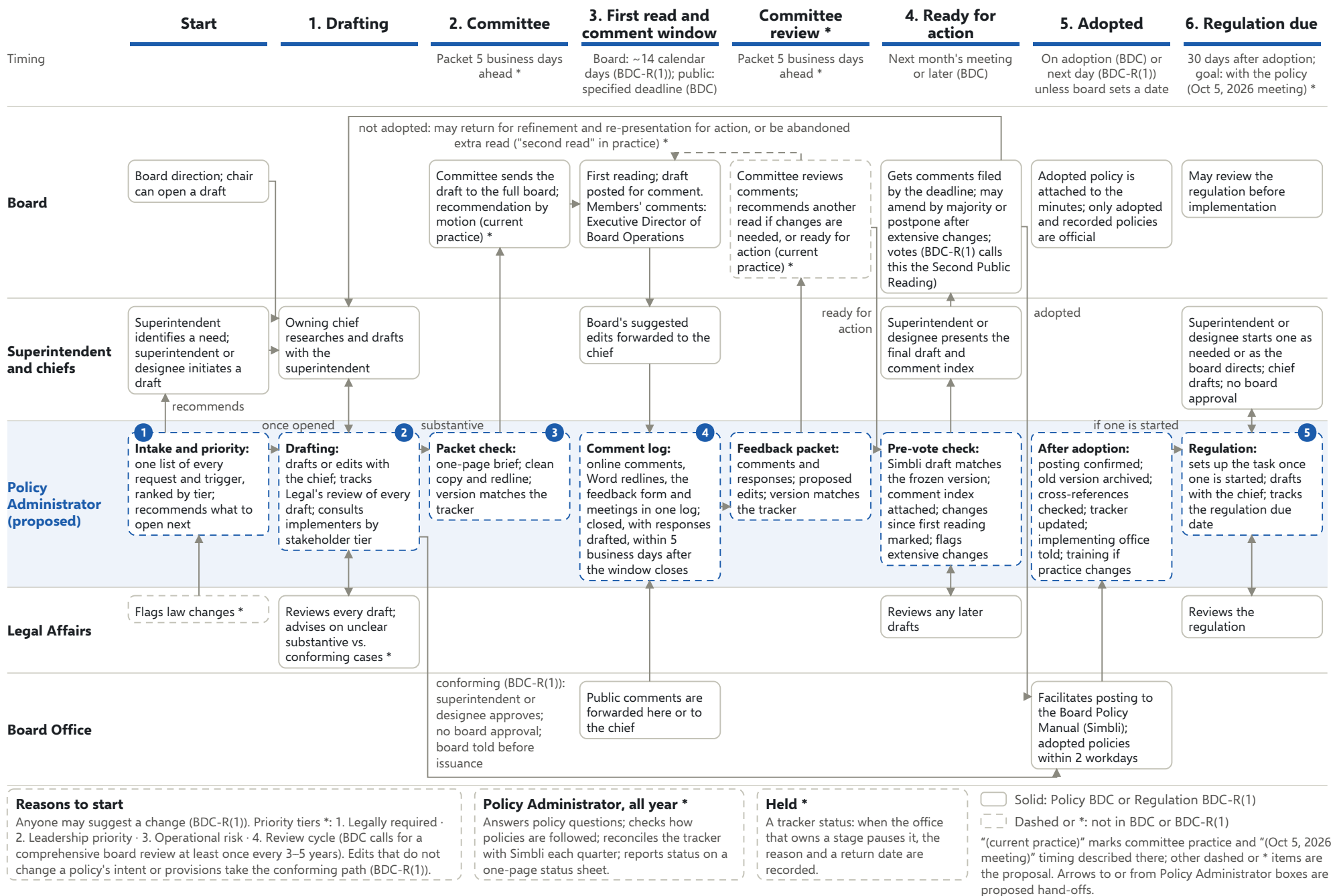


How a Policy Administrator would coordinate the policy cycle

The Policy Administrator would keep the schedule, hand-offs, tracker and checks. The Board Office keeps the official manuals; each office keeps the decisions BDC and BDC-R(1) give it.

Example only: one way this role could work, built from the district's published policies. Not adopted by the district.



What the tracker records at each hand-off: 1 Edits saved for the next revision 2 Which draft is current 3 Next steps agreed in meetings 4 Every comment and its source 5 Regulations after adoption

Policy BDC: in matters of unusual urgency, the board may expedite or otherwise alter the process; rescinding a policy follows the same procedures. BDC and BDC-R(1) do not name the Policy Administrator; it would act only where the superintendent or a chief designates it (“or designee”). Before a vote, the board can also pull a draft and send it back to the policy committee (Oct 5, 2026 board meeting).